

Unit 2

Unit 2 Extra practice: Key

- 1**
- 1 get down to
 - 2 get by
 - 3 get ahead
 - 4 get on with
 - 5 get at
 - 6 get through

- 2**
- 1 had been travelling
 - 2 hasn't been studying
 - 3 will be employing
 - 4 was watching
 - 5 I'll be relaxing
 - 6 was studying
 - 7 have been living
 - 8 are predicting

- 3**
- 1 b
 - 2 a
 - 3 a
 - 4 b
 - 5 b
 - 6 b
 - 7 a
 - 8 b

- 4**
- 1 f
 - 2 d
 - 3 h
 - 4 a
 - 5 b
 - 6 g
 - 7 c
 - 8 e

- 5** Across
- 3 footsteps
 - 5 down
- Down
- 1 door
 - 2 put
 - 3 food
 - 4 shot

Unit 2 Revision: Key

- 1**
- 1 way
 - 2 livelihood
 - 3 vocation
 - 4 living
 - 5 profession
 - 6 trade
 - 7 career
 - 8 jobs

- 2**
- 1 get down to
 - 2 get on with
 - 3 gets through
 - 4 is getting at
 - 5 get ahead
 - 6 get by

- 3**
- 1 am working *or* have been working
 - 2 interviewed
 - 3 has been playing
 - 4 had been snowing
 - 5 am visiting *or* will be visiting
 - 6 was having
 - 7 has written
 - 8 know

- 4**
- 1 Having completed my essay, I went out to meet my friends.
 - 2 Having lost his job, Martin had to start looking for another one.
 - 3 Not having the necessary experience, I didn't get the job.
 - 4 Carrying the firefighting equipment, they made their way carefully towards the fire. *or* They made their way carefully towards the fire, carrying the firefighting equipment.
 - 5 Anna worked hard, knowing that there was the possibility of a promotion. *or* Knowing that there was the possibility of a promotion, Anna worked hard.
 - 6 Being dedicated to the charity, James did voluntary work for them for over three years.

- 5**
- 1 wrap them in cotton wool
 - 2 cut corners
 - 3 by the book
 - 4 on the safe side
 - 5 second nature
 - 6 take precautions
 - 7 with danger
 - 8 safety net

- 6**
- 1 put my foot in it
 - 2 foot the bill
 - 3 got your foot in the door
 - 4 follow in her footsteps
 - 5 put your foot down
 - 6 shot himself in the foot

Unit 2

Unit 2 Extension: Key

1 Sample responses (answers may vary):

Student A: So, what job have you seen advertised?

Student B: It's a graduate training programme to train as an accountant.

Student A: That sounds interesting. Do you have any details about the job?

Student B: Yes, it says here that I'll train to be a qualified accountant; I'll also have some hands-on experience working with clients and working alongside more experienced colleagues.

Student A: Right, and what are the benefits?

Student B: Well, it's a good salary, £20,000, and they're also offering training to get a qualification in Chartered Accounting plus there are opportunities to progress within the company.

Student A: That sounds great! What qualifications do you need?

Student B: You have to have a degree, but it can be in any subject, plus GCSE maths and English.

Student A: Well, you've got that! And what experience do you need?

Student B: That's the good thing – you don't need to have any previous experience in accountancy. I guess they expect to provide full training.

Student A: And what other skills are required?

Student B: Er, well, you need good communication and organisational skills, the ability to show initiative and the ability to manage your own workload and work to deadlines.

Student A: That's understandable – you have to be organised to be an accountant. And how can you apply for the job?

Student B: You can apply online – they also have more information and some case studies if you want to find out more.

Student A: Sounds good. Are you going to apply?

2 Sample responses (answers may vary):

Student B: So, what job have you seen advertised?

Student A: It's a job as a marketing assistant ... for a company called Target Marketing. Have you heard of them?

Student B: No, I haven't, but I'm not really into marketing! So, do you have any other details about the job?

Student A: Well, it looks like you'll be working on a range of marketing activities and projects. It says here that you'd be doing direct and email marketing, website development and PR.

Student B: That sounds varied. And what are the benefits?

Student A: Well, the salary looks good – from £25,000. And there's a pension scheme and private health care. Oh, and you get your own laptop and mobile phone too.

Student B: That's generous! And what qualifications do you need?

Student A: They're looking for graduates with a marketing-related degree, or you can have a degree in management, economics or science. Oh, but you need a 2:1.

Student B: That's OK – you're expecting a 2:1, aren't you? And what experience do you need?

Student A: Previous marketing experience is a bonus, so I guess realistically you'd need that.

Student B: And what about other skills? What else do they require?

Student A: Let me see: fluent English plus an additional language.

Student B: That's OK, you speak Spanish too.

Student A: And you need excellent communication skills, and enthusiasm and commitment.

Student B: Sounds perfect for you! And how can you apply for the job?

Student A: I think you have to apply online.

Student B: I think you should go for it!