Unit 7 Revision

1 Complete the telephone conversation with these prepositions.

at  in  into  next  on  outside  under

Lena: Hi, Tim – it’s me. Are you still 1   ________ at ________ the office?
Tim: Actually, I was just getting ready to leave. Why?
Lena: I forgot my glasses. They must be 2   __________ my desk, 3   __________ to the computer. Can you bring them, please?
Tim: OK, let me see. Nope, no glasses here. Are you sure they aren’t 4   __________ your bag?
Lena: I’ve already looked there. Ah, now I remember! They’re on the little table 5   __________ the notice board. I was reading something there and then simply forgot them! Are you coming soon?
Tim: I’m getting 6   __________ the car now, so I should be there in five minutes.
Lena: Good. I’ll be waiting 7   __________ the cinema. I’ve already got the tickets.

2 Circle the correct option.

1 You’ll find the studio between / opposite the train station. You can’t miss it.
2 I always keep my mobile phone into / in a drawer when I’m working.
3 If you go through / inside that door, you’ll find the toilet right at the end of the corridor.
4 Let’s meet at / in the coffee area in an hour.
5 As she walked into / down the room, everyone stopped and stared.
6 Go under / down the stairs and you’ll find the reception desk near the entrance.

3 Complete the sentences with the present perfect form of these verbs.

apply  be  employ  leave  not make  speak  study

1 Our firm ________ several trainee assistants this year.
2 ________ you ________ for the job yet?
3 I ________ to the manager. We have his approval.
4 How long ________ you ________ Russian?
5 The company ________ any profit this year and will have to cut down on workers.
6 Suzanne and I ________ friends for over 20 years.
7 ________ Mary really ________ the country to work on a farm in the US?
Complete the sentences with the present perfect or past simple form of the verbs.

1 In 2010, the company _______ (begin) to attract customers from abroad.
2 When _______ (you / sign) the contract?
3 The technician _______ (not repair) the photocopier yet.
4 _______ (he / work) on a farm before?
5 She _______ (join) the firm two weeks ago.
6 Mark _______ (design) his own website.

Choose the correct option (a, b or c) to complete the sentences.

1 __________ my report? It was here just minutes ago.
   a Did you see    b You saw    c Have you seen
2 Mary _______ unemployed for months and wants me to help her with her CV.
   a is    b has been    c was
3 The secretary _______ our tickets yesterday.
   a has booked    b booked    c was booking
4 No more coffee for me, thank you. I _______ a cup less than ten minutes ago.
   a had    b have had    c have
5 __________ ever supervised a meeting?
   a Had you    b Have you    c Did you
6 Pat _______ a promotion last month and is now Assistant Manager.
   a has got    b did get    c got