

Unit 7

Unit 7 Extra practice

1 Wordbuilding

Write the person nouns for these words.

- 1 office *officer*
- 2 design
- 3 assist
- 4 engine
- 5 program
- 6 represent
- 7 manage

2 Wordsnake

Find seven words related to jobs and workplaces.

PASTUDIOATSKILLEDOSPHTOCOPHERNESPACIOUSTFACTORYELOMEETINGIMEOFFICEUACREATIVERN

3 Matching

Match these words and phrases with the correct verb in the table.

a decision ~~a job~~ a mistake breakfast business money
someone a favour well at school work your bed

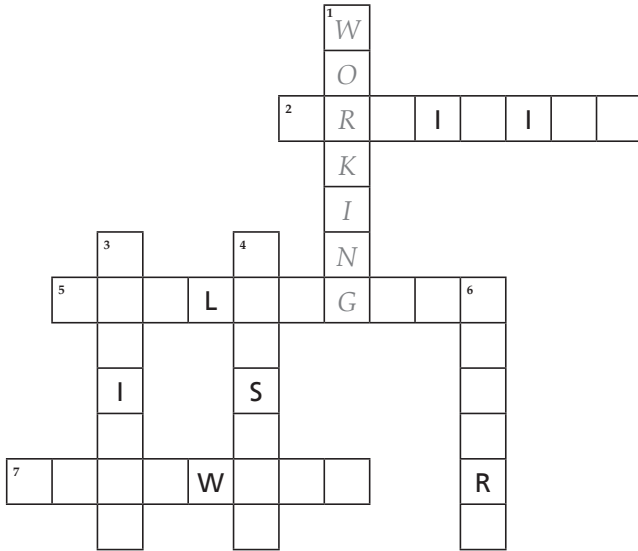
do	make
1 <i>a job</i>	6
2	7
3	8
4	9
5	10

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4 Crossword

Complete this crossword with the words missing from the sentences.



Down

- His job is tiring because of the long *working* hours.
- This job offers you 20 days' per year.
- He will get a when he retires.
- They'll pay her a much higher if she becomes an assistant manager.

Across

- The company gives to new workers.
- She gets on well with her in the office.
- is essential when you work in a group.

5 Complete the conversation with these words.

ambitious current hard-working highly-qualified long hours promotion strengths

- A: What are your main ¹ *strengths* for this job?
- B: Well, I went to university, so I'm ² I'm also happy to work ³
- A: Why do you want to leave your ⁴ job?
- B: I'm fairly ⁵ and I want to become a manager one day. However, there's no chance of getting a ⁶ in my office.
- A: Would you say you work well with other people?
- B: Yes, I think so. I believe I can work with anyone, as long as they're ⁷